

MINUTES

REGULAR MEETING OF THE TOWN OF HIGH LEVEL LIBRARY BOARD

OCTOBER 21, 2020

ATTENDANCE: ShawnaLee Jessiman	Chair
Mike Morgan	Vice Chair
Kathi Barrow	Director
Sylvia Kennedy	Secretary
Brent Anderson	Director
Beth Kappelar	MCLB Chair
Amanda Ebert	Library Manager

1. **CALL TO ORDER** – ShawnaLee Jessiman called the meeting to order at 7:01 pm.

2. **ADDITION OR DELETION OF AGENDA – 8.b MOU**

3. **ADOPTION OF AGENDA – 7.c 20/21 budget**

Mike Morgan moved to accept the agenda as amended. **CARRIED**

4. **ADOPTION OF MINUTES** – Sylvia Kennedy moved to accept the minutes. **CARRIED**

5. **ACTION LIST**

Brent Anderson moved to accept the Action List as information. **CARRIED**

6. **REPORTS**

b) **MCLB** – Blue Hills library has been permanently closed. La Crete library has been very busy. The Salmon Grill has been postponed due to COVID, Fort Vermilion have reduced their hours, Zama is seeing an uptake in activity. A huge Thank you to High Level Library for the 77 boxes of books that were sent to the Free Library. Has there been any feedback from surrounding communities on the joint agreement? Not too much yet but they have a meeting next week and will have more information after that. **Mike Morgan moved to accept the MCLB report. CARRIED**

c) **Library Managers Report** – Mike Morgan moved to accept as presented. **CARRIED**

d) **Financial Report** – Sylvia Kennedy moved to accept as presented. **CARRIED**

7. **NEW BUSINESS**



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- a) **Closing library for Christmas - Mike Morgan moved** Library to be closed from December 23, 2020 to January 5, 2021. **CARRIED**
- b) **Investments** - How much should we invest? **Mike Morgan moved** that we need to look into this more to determine that amount. **CARRIED**
- c) **20/21 Budget – Brent Anderson moved** to accept 2021 F as presented. **Mike Morgan moved** to accept. **CARRIED**

8. DISCUSSION/DECISION

- a) **In camera – Mike Morgan moved** the Board go “in camera” at 8:06 pm. **Brent Anderson moved** to go out of “in camera” at 8:15 pm. **CARRIED**
- b) **Board information on Website** - We will keep Board minutes on the website for 2 years.
- c) **Halloween evening** – Event starts at 5:00 pm. FCSS has asked for volunteers to help set and work event, if any one is available.
- e) **Responding to emails** – Please respond to emails as they are sent out.

9. INFORMATION ITEMS & CORRESPONDENCE – None


10. DATE OF NEXT MEETING – November 25, 2020 7:00 pm Room 110

11. ADJOURNMENT – Sylvia Kennedy moved to adjourn at 8:16 pm. **CARRIED**



 High Level Library Chair
 Nov 25, 2020

 Date



 Secretary
 Nov 25/20

 Date



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