

MINUTES
REGULAR MEETING OF THE
TOWN OF HIGH LEVEL LIBRARY BOARD
November 25, 2020

ATTENDANCE: Mike Morgan	Vice Chair
Kathi Barrow	Director
Sylvia Kennedy	Director
Brent Anderson	Town Rep
Karen Brideau	Guest
Amanda Ebert	Library Manager

1. CALL TO ORDER – Mike Morgan called the meeting to order at 7:07 pm.

2. ADDITION OR DELETION OF AGENDA – 8.a HSA

3. ADOPTION OF AGENDA – Brent Anderson moved to accept the agenda as amended.
CARRIED

4. ADOPTION OF MINUTES – Brent Anderson moved to accept the minutes. CARRIED

5. ACTION LIST

Kathi Barrow moved to accept the Action List as information. CARRIED

6. REPORTS

a) MCLB – Tabled

b) Library Managers Report – Kathi Barrow moved to accept as presented. CARRIED

c) Financial Report– Sylvia Kennedy moved to accept as presented. CARRIED

7. NEW BUSINESS

a) Investments - Brent Anderson moved to invest \$14,000.00 in a short term cashable GIC immediately then \$10,000 each year for a period of 4 years in a long term GIC for a total investment of \$54,000. Kathi Barrow second. CARRIED

b) HSA – Who can an employee spend the HAS on? It can be spent on immediate family members. Kathi Barrow moved to visit the wording on the HSA policy in the New Year. CARRIED.

8. DISCUSSION/DECISION

d) In camera – None

9. INFORMATION ITEMS & CORRESPONDENCE – None

10. DATE OF NEXT MEETING – January 27, 7:00 pm Room TBD

11. ADJOURNMENT – Brent Anderson moved to adjourn at 7:50 pm.



High Level Library Chair

Secretary

Date

Jan 27/21

Date