

MINUTES
REGULAR MEETING OF THE
TOWN OF HIGH LEVEL LIBRARY BOARD
January 27, 2021

ATTENDANCE:

ShawnaLee Jessiman	Chair
Mike Morgan	Vice Chair
Sylvia Kennedy	Secretary
Brent Anderson	Director
Kathi Barrow	Director
Karen Brideau	Treasurer
Beth Kepplar	MCLB
Amanda Ebert	Library Manager

1. CALL TO ORDER – ShawnaLee Jessiman called the meeting to order at 7:02 pm.

2. ADDITION OR DELETION OF AGENDA –

3. ADOPTION OF AGENDA – Sylvia Kennedy moved to accept the agenda as amended. **CARRIED**

4. ADOPTION OF MINUTES –Mike Morgan moved to accept the minutes. **CARRIED**

5. ACTION LIST- Brent Anderson moved to accept the Action List as information. **CARRIED**

6. REPORTS

a) **MCLB – Blue hills Library** has shut down due to lack of use. Zama, La Crete, and Fort Vermillion Libraries are providing curb side pick up.

b) **Library Managers Report – Kathi Barrow moved** to accept as presented. **CARRIED**

c) **Financial Report– Brent Anderson moved** to accept as presented. Kathi Barrow seconded. **CARRIED**

7. NEW BUSINESS

a) **Board elections – Mike Morgan moved** that the Town of High Level Library Board will have an organizational meeting every November to elect the positions of Chair, Vice Chair, Secretary, and Treasurer., this change will be added to the Policies.

Mike Morgan nominated ShawnaLee Jessiman for the position of Chair, no other nominations. **Brent Anderson moved** to close nominations. ShawnaLee Jessiman is the Chair for the Town of High Level Library Board.

Brent Anderson moved to nominate Mike Morgan for the position of Vice Chair, no other nominations. **Kathi Barrow moved** to close nominations. Mike Morgan is the Vice Chair for the Town of High Level Library Board.



10601 103 ST
High Level, AB
T0H 1Z0

PHONE 780 926-2097
FAX 780 926-4268
EMAIL librarian@highlevellibrary.ab.ca
WEBSITE www.highlevellibrary.ab.ca

Mike Morgan nominated Sylvia Kennedy for the position of Secretary, no other nominations. **Mike Morgan moved** to close nominations. Sylvia Kennedy is the Secretary for the Town of High Level Library Board.

ShawnaLee Jessiman nominated Karen Brideau for the position of Treasurer, no other nominations. **Mike Morgan moved** to close nominations. Karen Brideau is the Treasurer for the Town of High Level Library Board.

b) **Signing Authorities-** Kathi Barrow Moved that the signing authorities on the Library's ATB account are ShawnaLee Jessiman, Mike Morgan, Karen Brideau, and Amanda Ebert.

c) **Building Committee- Mike Morgan moved** that he and Brent Anderson will speak to Clark McAskle and Ruth Rolfe to ask if the High Level Public School will be using the High Level Municipal Library as it's school library.

d) **Policy 9-14, HAS- Kathi Barrow moved** to approve the proposed changes as presented. Other Policy changes will be carried until the next regular meeting.

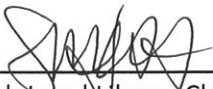
8. DISCUSSION/DECISION

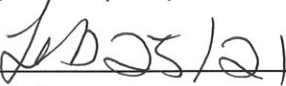
a) **Board appointments** –The Policy will be changed to provide clarity on the process of having people appointed to the Board.

9. INFORMATION ITEMS & CORRESPONDENCE – None

10. DATE OF NEXT MEETING – February 24, 2021 7:00 pm Room TBD

11. ADJOURNMENT – Mike Morgan moved to adjourn at 7:51 pm. **CARRIED**



High Level Library Chair


Date

Secretary

Date



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