



# MINUTES: REGULAR MEETING OF THE TOWN OF HIGH LEVEL LIBRARY BOARD

## September 29, 2021

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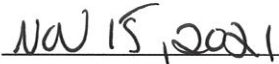
**ATTENDANCE:**

ShawnaLee Jessiman	Chair
Mike Morgan	Vice-Chair
Karen Brideau	Treasurer
Sylvia Kennedy	Director
Brent Anderson	Director
Scott Leys	Guest
Amanda Ebert	Library Manager

1. **CALL TO ORDER** – **ShawnaLee Jessiman** called the meeting to order at 7:06 PM.
2. **ADOPTION OF AGENDA** – **Brent Anderson** moved to accept the agenda with the following changes: change date, remove bylaws, and add MOU.
3. **ADOPTION OF MINUTES** – **Mike Morgan** moved to accept the minutes as presented. **CARRIED**
4. **ACTION LIST**- **Karen Brideau** moved to accept the Action List. **CARRIED**
5. **REPORTS**
  - a. **MCLB**- Tabled.
  - b. **Library Managers Report** – **Brent Anderson** moved to accept as presented. **CARRIED**
  - c. **Financial Report**– **Brent Anderson** moved to accept as presented. **Karen Brideau** seconded. **CARRIED**
  - d. **Multi-purpose building**- **Karen Brideau** moved to accept the information as presented. The 2021 federal election paused the grant application. **CARRIED**
6. **NEW BUSINESS**
  - a. **2022 Budget**- **Karen Brideau** moved to accept budget b. **Brent Anderson** seconded. **CARRIED**
  - b. **September 30 stat holiday**- **Brent Anderson** moved that the Library remain open on September 30. **CARRIED**
7. **DISCUSSION/DECISION**
  - a) **Cancelled meeting SOP**. If a meeting is cancelled with less than a three-hour notice, Brent would like to be called; Karen, Scott, and Sylvia would like to be texted.
  - b) **MOU**. Send a copy to the Board on Monday.
8. **INFORMATION ITEMS & CORRESPONDENCE** –
9. **DATE OF NEXT MEETING** – October 27 at 7:00, 2021, 7:00 PM.
10. **ADJOURNMENT** – **Karen Brideau** moved to adjourn at 7:16 PM. **CARRIED**

  
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 High Level Library Chair

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 Secretary

  
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 Date

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 Date